



NUECES COUNTY ESD #1

ANNAVILLE FIRE DEPARTMENT

5241 County Road 73 | Robstown, Texas 78380

EMPLOYMENT / VOLUNTEER APPLICATION

APPLICATION

Career

Volunteer

EMAIL ADDRESS

PERSONAL INFORMATION

FULL LEGAL NAME (LAST, FIRST, MIDDLE INITIAL)

DATE

STREET ADDRESS

CITY, STATE

ZIP CODE

HOME PHONE

CELL PHONE

DATE OF BIRTH

SOCIAL SECURITY NUMBER

DRIVER'S LICENSE NUMBER

STATE

CLASS

HAVE YOU PREVIOUSLY WORKED OR VOLUNTEERED WITH ANNAVILLE FIRE DEPARTMENT?

Yes

No

IF YES, WHEN?

U.S. CITIZEN?

Yes

No

MILITARY EXPERIENCE?

Yes

No

BRANCH

DISCHARGE TYPE

ALIEN REGISTRATION NUMBER (IF APPLICABLE)

PHYSICAL OR MENTAL DISABILITY?

Yes

No

IF YES, DESCRIBE

CONVICTED OF A FELONY OR MISDEMEANOR ABOVE CLASS C?

Yes

No

FIRE SERVICE AND EMS TRAINING

FIRE SERVICE

TYPE	SCHOOL	LENGTH	HRS

EMS

TYPE	SCHOOL	LENGTH	HRS



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CREDENTIALS & EMPLOYMENT HISTORY

APPLICANT NAME

LICENSES AND CERTIFICATIONS

TCFP NUMBER

TDSHS NUMBER

NATIONAL REGISTRY NUMBER

CPR NUMBER

EXPIRATION DATE

EXPIRATION DATE

EXPIRATION DATE

EXPIRATION DATE

EMPLOYMENT HISTORY - MOST RECENT THREE POSITIONS

List the last three jobs held (up to the last ten years), including your present employer.

EMPLOYER 1

COMPANY NAME

POSITION HELD

DATES EMPLOYED (FROM - TO)

ADDRESS

SUPERVISOR NAME / TITLE

PHONE

TYPE OF BUSINESS

STARTING / ENDING SALARY

REASON FOR LEAVING

EMPLOYER 2

COMPANY NAME

POSITION HELD

DATES EMPLOYED (FROM - TO)

ADDRESS

SUPERVISOR NAME / TITLE

PHONE

TYPE OF BUSINESS

STARTING / ENDING SALARY

REASON FOR LEAVING

EMPLOYER 3

COMPANY NAME

POSITION HELD

DATES EMPLOYED (FROM - TO)

ADDRESS

SUPERVISOR NAME / TITLE

PHONE

TYPE OF BUSINESS

STARTING / ENDING SALARY

REASON FOR LEAVING

MAY WE CONTACT YOUR PRESENT AND PREVIOUS EMPLOYERS?

Yes

No

IF NO, EXPLAIN



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REFERENCES & EQUAL OPPORTUNITY NOTICE

APPLICANT NAME

PROFESSIONAL REFERENCES

REFERENCE 1 - NAME	PHONE NUMBER	RELATIONSHIP
REFERENCE 2 - NAME	PHONE NUMBER	RELATIONSHIP
REFERENCE 3 - NAME	PHONE NUMBER	RELATIONSHIP

ALL INFORMATION ON THIS APPLICATION IS CONFIDENTIAL

Annville Fire Department conducts pre-employment drug screening and physicals.
Background checks may be conducted.

OUTSIDE EMPLOYMENT / VOLUNTEER DISCLAIMER

NCESD #1 / AFD does not discriminate against other employment or volunteer opportunities for employees or members. All NCESD #1 employees and AFD volunteers are allowed and encouraged to seek employment or volunteer status with other Fire and/or EMS departments.

EQUAL OPPORTUNITY EMPLOYER

NCESD #1 / AFD is an Equal Opportunity Employer (EOE). Qualified applicants are considered for employment or volunteer status without regard to age, race, color, religion, sex, national origin, sexual orientation, disability, or veteran status. If you need assistance or a reasonable accommodation during the application process because of a disability, it is available upon request. NCESD #1 / AFD is pleased to provide such assistance, and no applicant will be penalized as a result of such a request.

APPLICANT ACKNOWLEDGMENT

By signing below, I acknowledge that I have reviewed this page and the information provided is accurate.

APPLICANT SIGNATURE	DATE



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ACKNOWLEDGMENTS & AUTHORIZATIONS

APPLICANT NAME

GENERAL PROVISIONS

The facts set forth in this application for employment or volunteer status are true and complete. I understand that any false statements on this application shall be considered sufficient cause for termination. I acknowledge that an incomplete application will not be processed and shall disqualify me from proceeding with the employment process.

APPLICANT SIGNATURE

DATE

AT-WILL EMPLOYMENT AFFIDAVIT

NCESD #1 / AFD is an At-Will Employer. No officer or representative other than the Fire Chief has authority to enter into an agreement or contract for employment for any period of time.

I acknowledge that I may terminate my employment at any time, without notice and for any reason, just as NCESD #1 / AFD may terminate my employment at any time, without notice and for any reason.

I acknowledge that failure to maintain an acceptable driving record and obtain a Class B Exempt driver license within 90 days, in accordance with the NCESD #1 / AFD insurance carrier, may result in disqualification or termination.

APPLICANT SIGNATURE

DATE

BACKGROUND AND REFERENCE RELEASE AND AUTHORIZATION

I authorize the full release, disclosure, and review of records concerning my personal information and employment history to any authorized agent of Nueces County ESD #1 / Annville Fire Department, including public, personal, and/or confidential information.

I consent to review of requested education, training, and employment records, including background reports, reviews, attendance records, complaints, grievances, reputation, and interaction with co-workers and the public.

This releases any organization, institution, or company from liability arising from providing the requested information or its subsequent use by NCESD #1 / AFD to determine eligibility. By signing, I authorize periodic background checks.

A PHOTOCOPY OF THIS DOCUMENT WILL NOT BE ACCEPTED AS THE ORIGINAL.

APPLICANT SIGNATURE

DATE



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APPLICANT NOTICES & DRUG SCREENING

APPLICANT NAME

NOTICE TO APPLICANTS

Nueces County ESD #1 / Annville Fire Department complies with the Immigration Reform and Control Act of 1986. NCESD #1 / AFD will hire only United States citizens and aliens authorized to work in the United States. New employees who do not present required documentation within three days of their hire date will be terminated.

Acceptable documents that establish identity and employment eligibility include:

1. U.S. Passport or foreign passport with attached Employment Authorization stamp (Form I-551); or
2. Employment Authorization Document containing a photograph (Form I-766); or
3. Permanent Resident Card or Alien Registration Receipt Card (Form I-551); or
4. A combination of an approved state-issued driver license or ID, military card, or other approved ID, and an original Social Security card, U.S. birth certificate, or INS Employment Authorization.

All documents must be unexpired.

DRUG SCREENING

In compliance with the Drug-Free Workplace Act of 1988, Nueces County ESD #1 / Annville Fire Department conducts pre-employment urinalysis drug screens on all applicants. Applicants who decline will not be considered further. Applicants with confirmed positive results will not be considered for employment for a minimum of one year from the date of the test.

By signing below, I consent to a pre-employment urinalysis drug screen and authorize release of the results to NCESD #1 / AFD administrative staff for documentation and inclusion in the employment process. Results will not be released to any other party without my express written consent.

APPLICANT SIGNATURE

DATE

APPLICANT TESTING INFORMATION

Visit annvillefire.com to review protocols and Standard Operating Guidelines for testing.



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EMERGENCY CONTACT INFORMATION

EMERGENCY CONTACTS

PRIMARY EMERGENCY CONTACT

FULL NAME	RELATIONSHIP
PHONE NUMBER	ALTERNATE PHONE
ADDRESS	

NEXT OF KIN

FULL NAME	RELATIONSHIP
PHONE NUMBER	ALTERNATE PHONE
ADDRESS	

APPLICATION CHECKLIST

- | | |
|---------------------------|-------------------------------------|
| All sections are complete | Required credentials are listed |
| References are included | All acknowledgment pages are signed |

ADDITIONAL COMMENTS